



## Certification Policy Committee Draft Conference Call Minutes October 18, 2007

CPC Members Present:     John Hogan, Chairman  
                                  Jim Krahn  
                                  Brad Schultz  
                                  Steve Strawn  
                                  Jeff Baker

NFRC Staff Present:        Jacqueline McCracken

---

1. Meeting called to order by John Hogan, at 11:35am Eastern Time.
2. Minutes from the September 6, 2007 CPC Conference Call were approved as presented.

                  M/S/P 3-0            J. Baker

                                  B. Schultz

**3. Unfinished Business**

**4. New Business**

- A. Staff presented and reviewed items from the September 11-12, 2007 Chicago IA Workshop Report.

- Brad Schultz advised the members that Manufacturers continue to have difficulty filling out the Test Submittal Form.
- Jeff Baker discussed the need for Door Simulations to be worked on through a Door TG.
- Jeff Baker asked that discussions on publishing the Validation Tolerances be held at the upcoming DB Committee meeting with PCP and LAP Staff Liaisons.

**Action Item** – Forward request to Technical Committee to work towards simplifying the door certification process.

- B. 2006 Inter Agency Comparison Report will be sent electronically to CPC members this week for review, and a report will be given at the Fall Member Meetings in Tempe, Arizona.

- C. All CAP related documents will undergo revisions related to the upcoming deployment of CPD 2.0. Documents will be sent to CPC Members for review and comment prior to the December 20, 2007 conference call.
- D. S. Strawn related the possibility of a TIPC matter that may need to be forwarded to CPC for a certification related matter.

**Action Item:** Staff will contact TIPC Staff Liaison to determine if any CPC matters are pending and will forward immediately to members in the event any are found.

**5. Schedule for next conference calls (8:30 AM Pacific/11:30 AM Eastern) and meetings**

Thursday, October 18, 2007  
November 5-8, 2007 Tempe, Arizona Fall Membership Meetings  
Thursday, December 20, 2007  
Thursday, January 10, 2008  
Thursday, February 7, 2008  
2008 Spring Membership Meeting

**6. Meeting was adjourned at 12:12 PM.**