

Conference Call
Minutes

Accreditation Policy Committee – All Members

Thursday, April 17, 2008

1:00 pm – 2:00 pm

Chair: *Marcia Falke, Keystone Certification, Inc.*

1. Call to Order, voting and non voting member roll call at 1:02 PM
 - a. Voting: Marcia Falke, Joe Hayden
 - i. Absent: Bipin Shah and Werner Lichtenberger
 - b. Non-voting: David Kehrl
 - i. Absent : Shelia Gore and Mahabir Bhandari
 - c. Staff: Scott Hanlon
2. Review and approve agenda
3. Reports
 - a. Thermal and simulation inspection status – NFRC LAP Associate will handle the remaining reports for APC review
 - b. Thermal and simulation ILC status – NFRC LAP Associate will handle the remaining reports for APC review
 - i. The Test ILC for 2007 was not completed since the product was destroyed in transit. The second unit shall be shipped and will be for the 2008 ILC
4. Unfinished Business
 - a. LAP 2008
 - i. Discussed the issue of ACE language being present in LAP (NFRC 701-2009). APC discuss that CMA / ACE language should become a supplemental document within the NFRC 701 document series and that the APC would accept governing that document for now, unless another committee is formed by the Board of Directors for CMA. S. Hanlon will discuss this with J. Ferris, NFRC CMA PM.
5. New Business
 - a. Conference Call Schedule
 - i. Schedule has distributed to committee and will be published on website.
 - b. Staff informed that there will be 2 certified simulator training workshops – June and September
 - c. Interpretation Request – IR-2008-01
 - i. IR will be balloted to committee since a quorum is not present

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- d. Staff informed the APC that Dennis Anderson will be joining the NFRC as the LAP Associate on May 1st.
- 6. Executive Session-Voting Members only
- 7. Adjourned at 1:56 PM