

Conference Call  
**Minutes**

**Accreditation Policy Committee – All Members**

Monday, June 23, 2008

12:00 pm – 1:00 pm

Chair: *Marcia Falke, Keystone Certification, Inc.*

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1. Call to Order, voting and non voting member roll call at 12:04 PM
  - a. Voting: Marcia Falke, Joe Hayden, Brad Schultz, Tom Culp and Werner Lichtenberger
    - i. Absent: Bipin Shah
  - b. Non-voting: Mahabir Bhandari
    - i. Absent : Shelia Gore and David Kehrli
  - c. Staff: Scott Hanlon and Dennis Anderson
2. Review and approve agenda
3. Reports
  - a. Thermal and simulation inspection status
    - i. 2006 Thermal and Simulation reports have been completed
    - ii. LAP Associate is reviewing and completing the 2007 inspection reports
    - iii. Staff is working on finalizing the 2008 inspection schedule.
  - b. Thermal and simulation ILC status
    - i. NFRC LAP Associate is reviewing the previous year reports to verify if the reports have been approved and distributed.
    - ii. The schedule is set for the ILC testing, which is expected to be completed mid-October.
    - iii. The committee started some discussion for which product to use for the 2008 Simulation ILC. Possibly a commercial type unit in conjunction with CMA and grouping.
4. Unfinished Business
  - a. LAP 2008
    - i. Staff will keep the APC informed about the status of the appeal / suspension language to be incorporated into the Compliance and Monitoring Program (CAMP).
  - b. Interpretation Request – IR-2008-01
    - i. J. Hayden / T. Culp moved to approve TIR-2008-01 as presented. Passes by unanimous vote.

## Conference Call

# Minutes

5. New Business
  - a. Next meeting is scheduled for Monday, July 14<sup>th</sup> at 1:00PM EDT
6. Executive Session-Voting Members only
7. Adjourned at 12:34 PM